

Michigan Nutrition and Dietetics  
**INSTITUTE**

Reference requested from \_\_\_\_\_

**To the applicant:** Please complete the following:

Applicant Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle/Maiden: \_\_\_\_\_

Under the Federal Law, "Family Education Rights and Privacy Act of 1974", students are entitled to review under their records, including letters of recommendation. However, those writing recommendations and those assessing recommendations may attach more significance to them if it is known that they will retain confidentiality. It is your option to waive your right to access to these recommendations or to decline to confidentiality. It is your option to waive your right to access to these recommendations or to decline to do so. Please mark the appropriate phase below, indicating your choice of option and sign your name.

I wish to waive my right to access to review this recommendation.                      I do NOT waive my right to access to review this recommendation.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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**To the referent:** Please complete the following to assist MNDI in evaluating this student for receiving a scholarship:

**Relationship to the Applicant:**

Preceptor \_\_\_\_\_ Director \_\_\_\_\_ Teacher \_\_\_\_\_ Work Supervisor \_\_\_\_\_ Other: \_\_\_\_\_

How long have you know the application? \_\_\_\_\_

**Rating the Applicant:**

Do you: Highly Recommend \_\_\_\_\_ Recommend \_\_\_\_\_ Not Recommended \_\_\_\_\_

Please provide one (1) copy of a typed letter describing the applicant as they relate to the three (3) qualities listed below. Your narrative discussion of the applicant regarding these qualities will assist the reviewers and is appreciated. The completed letter should be signed electronically and emailed directly from your email address along with this form.

1. **Professional Commitment:** Describe the applicant's qualities/experiences that demonstrate commitment or pursuit of a career in the dietetic profession.
2. **Leadership Potential:** Describe the applicant's qualities that demonstrate ability to function effectively as a project leader or as a team member in cooperative projects; if possible, provide examples.
3. **Problem Solving Skills:** Describe the applicant's qualities that demonstrate originality and/or ingenuity; if possible, provide examples.

Name \_\_\_\_\_

Position/Institution \_\_\_\_\_

Email Address \_\_\_\_\_

Electronic Signature \_\_\_\_\_

**PLEASE EMAIL COMPLETED FORM AND RECOMMENDATION LETTER TO:**

**[MNDIscholarship@gmail.com](mailto:MNDIscholarship@gmail.com)**

**Please include the following as the subject of your email  
"Student last name-student first name-MNDI reference"  
Ex: Smith-Katie-MNDI reference**